

THE HIGH COURT OF ORISSA : CUTTACK

Advertisement No. 09 / 2023

INDICATIVE ADVERTISEMENT

Recruitment to the posts of Junior Grade Typist / Data Entry Operator

Website : <http://www.orissahighcourt.nic.in>

Online applications are invited from the eligible candidates for recruitment of 34 (Thirty Four) posts of Junior Grade Typist / Data Entry Operator (Group-'C') in the Court's Establishment in the scale of pay of Rs.19,900 - 63,200/- in Level 4 of the Pay Matrix under ORSP Rules, 2017 with usual Dearness and other Allowances as may be sanctioned by the Government of Odisha from time to time.

- 2. VACANCY POSITION :** Total Vacancy- 34 [UR-15(W-5), SEBC-04 (W-1), ST-09(W-3) and SC-06 (W-2)] which includes one post each for PwD & Ex-Servicemen candidates.
- 3. AGE:** A candidate must be above 21 (Twenty one) years of age and below 32 (Thirty two) years of age as on the date of publication of Advertisement i.e. 06.12.2023. Age relaxation, wherever applicable, is mentioned in the detail advertisement.
- 4. EDUCATIONAL QUALIFICATION :** A candidate must possess a Bachelor's Degree in any discipline from a recognised University or such other qualification equivalent thereto and typewriting with a minimum speed of 40 words per minute in the Computer and should have passed PGDCA Course in Computer.
- 5. EXAMINATION FEE :** A candidate is required to pay a non-refundable and non-adjustable fee of Rs.500/- (Rupees Five Hundred) only through online mode by using Debit Card / Credit Card / Net Banking system. **Candidates belonging to Schedule Caste, Schedule Tribe and Persons with Disabilities are exempted from payment of examination fee.**
- 6. HOW TO APPLY :** Applications should be submitted **ONLINE** only by logging-in into the website of the High Court of Orissa i.e. www.orissahighcourt.nic.in → (QUICK LINKS → Recruitment Corner → Examination Portal → Junior Grade Typist/Data Entry Operator, 2023).
- 7. The link for submission of online application shall be available in the website from 08.12.2023 till 11.59 P.M. of 27.12.2023.**

Interested candidates are advised to visit the Court's website for further details.

Sd/- S. K. Dash Ray

REGISTRAR, EXAMINATION